

# Migrated Teams: Guidance for Teams Owners

## Additional Actions Guide



## Introduction

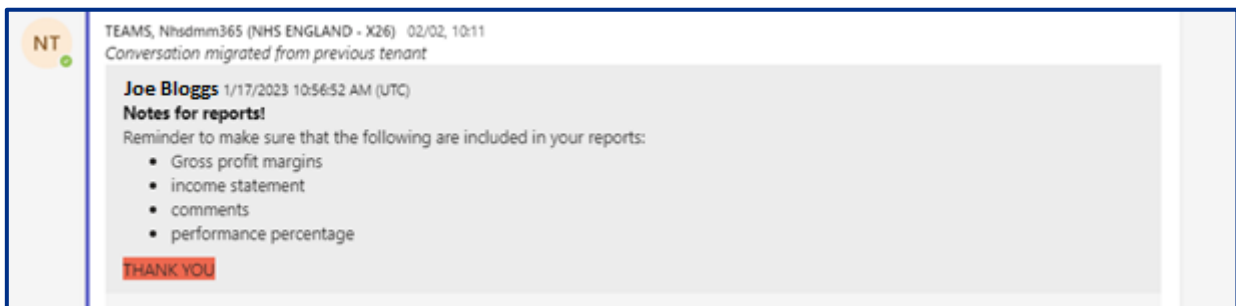
This guide provides details for you as a Teams Owner, on what you need be aware of when your Team(s) are migrated to NHSmail. It will also provide you with actions to take to verify things are as they should be.

## Migrated Conversations

All channels and their associated Team conversations will be migrated to NHSmail.

**Please note:** this does not include private chat.

An example of a migrated Teams conversation can be seen below:



## Check Your Membership

Membership and permissions will have also been migrated with the Team but using their @nhs.net accounts instead. As a Microsoft Teams Owner, please review your membership to ensure your 'Members' list is as it should be.

**Please note:** within a migrated Team, if any files or folders were previously shared with users outside of your Team (via a sharing link), you will need to re-share files by generating new 'Sharing Links' with relevant colleagues as necessary.

For further information, please follow the [Share a file with someone outside your team in Teams guidance](#).

## Re-pinning Tabs

Tabs and apps (such as Planner) associated to your Team will be migrated, however Teams Owners will need to re-pin key tabs that you want your members to have access to.

For further information, please follow the [Apps and Tabs in Teams guidance](#).

## Re-adding Apps

Third party apps associated with your Teams will not be migrated. Therefore, once migrated, as a Microsoft Teams Owner, you will need to re-add any of these apps you require to your Team.

**Please note:** certain third party apps are not available in nhs.net, to see which are allowed, please see the [Custom and Third Party Approved Applications guidance](#).